

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

GENERAL INFORMATION

Date _____	
Name _____	Social Security # _____
Address _____	Phone Number _____
City/State/Zip _____	Message Phone Number _____
Are you at least 18 years of age or older? NO ___ YES ___	
Are you prevented from lawfully becoming employed in this country because of visa or immigration status? YES ___ NO ___	
Have you ever been employed with us before? NO ___ YES ___ If yes, give date _____	
Position applying for: _____	
What type of experience or qualifications do you have that may be helpful to your future with this company?	

EDUCATION INFORMATION

School Name/Location	Course Course of Study	Years Completed	Degree Diploma
High School _____			
College _____			
Other _____			
Vocational Training or adult education courses? _____			

OTHER INFORMATION

Have you ever been convicted of a crime other than minor traffic violations? NO ___ YES ___	
If yes, give details _____	
Have you ever served in the U.S. Armed Forces? NO ___ YES ___	
If yes, give Branch and Job Title _____	
If accepted, when could you start work? _____	How did you learn of this job? _____

PREVIOUS EMPLOYMENT INFORMATION

List your past employers -*START WITH PRESENT OR MOST RECENT EMPLOYMENT FIRST*

Employer _____ Dates: From _____ To _____
Address _____ Supervisor _____
City/State/Zip _____ Phone _____ Wage _____
Type of work performed _____
Reason for leaving _____

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Address _____ Supervisor _____
City/State/Zip _____ Phone _____ Wage _____
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City/State/Zip _____ Phone _____ Wage _____
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REFERENCES

List three people you know other than family members in the area whom we may contact:

Name _____ Phone Number _____ Years Acquainted _____
Name _____ Phone Number _____ Years Acquainted _____
Name _____ Phone Number _____ Years Acquainted _____

I authorize the Columbus Housing Authority to investigate my previous employment record and to make such other investigation as may be deemed necessary. If employed by the Columbus Housing Authority, I understand that such employment is subject to the security policies of the Columbus Housing Authority. If I am employed in a position which requires a driver's license, I agree that maintaining a valid driver's license will be a condition of my continued employment. I hereby certify that all statements in this application are true and correct to the best of my knowledge and understand that falsification on any information shall be grounds for termination of employment. If any omissions made by me on the application or any supplement thereto or in connection with the above mentioned investigation, will be sufficient grounds for immediate discharge, whenever such falsification or omission is discovered.

AT-WILL EMPLOYMENT STATEMENT

I understand and agree that if I am hired by the Columbus Housing Authority, my employment and compensation can be terminated, with or without cause, at any time at the option of either the Columbus Housing Authority or myself. I understand that no employee or Columbus Housing Authority official has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Date _____ Signature _____